

Blackrock Athletic Club Data Privacy Statement

Summary

Blackrock A.C. (Dublin) is affiliated to the Athletic Association of Ireland (Athletics Ireland). Athletics Ireland is the governing body for the sport of Athletics in Ireland, is affiliated to the European Athletic Association (EAA) and is the Member Federation for Ireland of the International Association of Athletics Federations (IAAF) the world governing body for the sport.

We are committed to protecting your privacy and processing your personal data in accordance with the Data Protection Act (DPA) and the General Data Protection Regulation (GDPR).

The data we collect

On registering with the club either on the waitlist or when becoming a member, the club collects certain information about you which includes your name, date of birth, gender, email address, address, telephone number, names of the Athletics Ireland affiliated clubs that you are a member of and details of any coaching or officiating licenses you hold (all referred to as 'Athletics Data'). We will also collect the full name and telephone number of the emergency contact(s) nominated by you, as well as details of injuries or medical conditions as provided by you. You may also choose to provide us with other information.

Why we will collect it

We collect and process your Athletics Data for the purposes of registering you as a member of Athletics Ireland and administering your involvement in the sport. We process it on the basis of legitimate interests. The legitimate interests are the interests of registering you as a member and for your participation in the club. We only use your Athletics Data for the purposes of registering and administering your involvement in the sport. With your consent we will use your data to communicate with you on club affairs. You may change your consent to opt out of Club communications at any time by notifying us.

Guidance on how long the Club keeps data

We retain your Athletics Data for the duration of your membership of the club and this information is deleted on a staged basis as follows:

Type of Data	When Deleted
Personal information such as name, date of birth, gender, email address, telephone numbers, names of affiliated clubs, coaching or officiating licences.	Three years after the individual has last renewed their membership with the club.
Data on injuries, medical conditions etc as provided by you	One year from the last membership renewal (excluding any injury incident/accident data forms which are retained for insurance purposes for 6 years),
Membership forms	Three years after the individual has last renewed their membership with the club.
Competition results	Indefinitely
Text or messaging systems	One year (Rolling twelve months)
Team sheets or training attendance lists	One year (Rolling twelve months)
Website photographs	Indefinitely

Sharing data

We may share your Athletics Data with other athletics clubs for the purposes of competition and event participation.

We may share your Athletics Data with athletics partners such as Athletics Ireland, Leinster Athletics, Dublin County Athletics and third-party data managers that we appoint as data processors as part of administering your involvement in sport. We will not transfer your data to any other third parties without your consent unless legally required to do so or in the case of protecting your safety.

We will not share any other personal data provided to us that is not Athletics Data.

Privacy policy

All of the personal data we collect from you is collected, stored and processed in accordance with the terms of the Blackrock AC privacy policy which can be located on the website and the clubhouse noticeboard.

Complaints

If you have any concerns or complaints in relation to how the club collects and/or processes your personal data, you should contact the Club Data Protection Officer in the first instance. Please email blackrockac@gmail.com with DATACONTROLLER in the subject line.

If you are dissatisfied with how your concern/complaint is dealt with by this club you have the right to report your concern/complaint to the Club Data Protection Commissioner (www.dataprotection.ie).

Blackrock Athletic Club (Dublin)

Data Privacy Policy

Summary

Blackrock A.C. (Dublin) is committed to protecting your privacy and processing your personal data in accordance with the Data Protection Act (DPA) and the General Data Protection Regulation (GDPR). This policy explains how the data collected by the club is used and kept securely. It also explains your privacy choices when using our website as well as your right to access your information under Data Protection Legislation.

The club's website is www.blackrockac.ie and is maintained by Blacknight Internet Solutions Limited on behalf of the Blackrock A.C. (Dublin).

The information we collect

We collect personal data about you through our waiting list, membership process and our website/social media. This information includes name, address, email address, date of birth, phone numbers, parental consent for minors and any other information provided by you to us via online or hardcopy forms for the purposes of registering you as a member of our club or of entering you in an event you have chosen to participate in. This is your Athletics Data. Our reporting on club activities can also involve images of athletes at events and information about results and events.

Why we collect data

We may use your personal information for a number of purposes, including:

- To process and manage membership.
- To deal with your requests and enquiries.
- To contact you for reasons related to your enquiry.
- To notify you about Club and athletic events.
- To communicate results and report on events.

Our legal basis for processing information

We will process your Athletics Data on the basis of the following legitimate interests:

1. To provide selected external providers with a facility to check and validate data to support administrative processes. For example:
 - Transfer of name and date of birth to check membership validation at point of entry to athletics and running events
2. The transfer of registered members from one club to another. You will maintain the same record but the club name associated with the record will change.
3. There is an Athletics Ireland administration portal where a selected number of staff can access data to help to respond to queries, update data and perform necessary administration activity. (See Athletics Ireland Privacy Policy 2018.)

4. Providing relevant and necessary information via email, text and post to you about the following:
 - Club Events
 - Changes to rules and regulations
 - Updates to advice and guidance relating to specific roles held within this club
 - Transactional information relating to club affiliation and transfers athlete registration, representative teams, competition and events, coach and officiating licenses, road race licensing, courses, CPD events and qualifications.

When you or your child becomes a registered athlete with our club we will share your athletics data with Athletics Ireland to facilitate your membership and as part of the administration of your involvement in the sport. We will share only what is needed for those purposes and, where possible, will anonymise the data before sharing. Should we wish to share your information for any other purpose we will ask for your consent before doing so.

When you become a registered coach with our club and submit to Garda Vetting will we maintain your details on our coaching database and submit your form and copy IDs to Athletics Ireland for the purposes of processing by the Vetting Bureau.

In addition to collecting information from you, we will request approval to communicate with you on club information and events. We will give you the opportunity to opt into any such club communications and allow you to opt-out at any time.

To facilitate ease of communication of information from coaches to younger athletes the club uses social media to communicate with the athletes via their parent groups. Thus for U18 athletes we will request approval to include your parental phone contact details on a WhatsApp group. We will give you the opportunity to opt into such communications and allow you to opt-out at any time.

If we wish to share your data with third parties for marketing purposes, we will tell you about this and only do so if we get your consent. You can opt out at any time by notifying us.

The club may also share your personal information, if legally required to do so, with An Gardaí Síochána or other Statutory Agency for the purposes of crime prevention, crime detection or your safety.

Protecting your information

The data that we collect from you may be transferred to a destination external to Athletics Ireland own secure network. We will not transfer your data outside of the European Economic Area, the only exception to this being should you register through us for a non EU athletics event.

By submitting your personal data, you agree to this transfer, storing or processing. We will take all reasonable steps to ensure that your data is treated securely and in accordance

with this privacy policy. The Internet is not generally a secure medium for communication and therefore we cannot guarantee the security of any information you send to us over the Internet. We use up-to-date industry procedures to protect your personal information.

Finding out what information this club holds about you

Under the Data Protection Legislation, you can ask to see any personal information that we hold about you. Such requests are called subject access requests. If you would like to make a subject access request, please contact the club's data controller. You will also need to provide two forms of identification, for example, driving licence, utility bill or passport and, if appropriate, any particulars about the source or location of the information you are requesting. The club has 30 days to respond to your subject access request.

The club data controller can be contacted by emailing blackrockac@gmail.com – please include DATACONTROLLER in the subject line.

Data retention

We keep and use you or your child's athletics data for as long as you have a relationship with the Club. We will hold it for a period of up to 3 years after you have ceased to have a relationship with the Club.

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Changes to our Privacy Policy

We regularly review our Privacy Policy and updates will appear on this page when necessary. This Privacy Policy was last updated in September 2018.